



# HVREMSCO and HVREMAC Policy and Procedures Manual

Policy Name: <b>Re-Credentialing Process</b>	
Policy Number: CR-P-7	
Approved by: REMAC	Effective Date: 6/5/2017
Revision Date(s): 4/26/2016	Page 1 of 1

**Purpose:** Provide clarification for the HVREMAC Re-Credentialing Process.

ALS provider HVREMAC credentials run concurrent with and expire with the provider's NYS DOH BEMS AEMT certificate. In order to receive updated HVREMAC credentials all ALS Providers must:

- Complete all of the mandatory Physician / MCCH requirements.
- Maintain current New York State AEMT provider certification.
- Maintain all HVREMAC required credentials.
- Remain in "good standing."
- Maintain a primary affiliation with a HVREMAC approved ALS agency.
- Submit re-credentialing packet to HVREMSCO through their primary agency.
- Submit a colored photo for their HVREMAC card once every two (2) renewal cycles.

Physician / MCCH verification, as determined by MCCH master attendance sheets, will be maintained by the HVREMSCO. It is the responsibility of the ALS provider to complete all HVREMAC requirements.

HVREMAC credentials are only valid when accompanied by current NYS DOH BEMS ALS provider certification. It is the responsibility of the ALS provider in conjunction with their primary agency to submit updated contact information, other required certifications and photo identification or any changes of such to the Hudson Valley Regional EMS Office. Failure to do so may result in an immediate suspension of HVREMAC credentials.